

**Amended
M I N U T E S
SANDY CITY COUNCIL MEETING**
Sandy City Hall - Council Chamber Room #211
10000 Centennial Parkway
Sandy, Utah 84070

March 27, 2007

Meeting was commenced at 7:05 p.m.

PRESENT:

Council Members: Chairman Dennis Tenney, Vice Chairman Bryant Anderson, Scott Cowdell, Steve Fairbanks, Chris McCandless, Linda Martinez Saville, and Stephen Smith

Mayor: Tom Dolan

Others in Attendance: CAO Byron Jorgenson; City Attorney Walter Miller; Community Development Director Mike Coulam; Public Utilities Director Shane Pace; Public Works Director Rick Smith; Economic Development Director Randy Sant; Deputy to the Mayor John Hiskey; Police Chief Stephen Chapman; Fire Chief Don Chase; Parks & Recreation Director Nancy Shay; Administrative Services Director Art Hunter; Assistant CAO Scott Bond; Assistant Director Community Development Nick Duerksen; Council Office Director Phil Glenn; Council Office Manager Pam Lehman; Council Executive Secretary Wendy Densley

1. **OPENING REMARKS/PRAYER/PLEDGE:**

The Prayer was offered by **Boy Scout Brandon Budge** of Troop #188, and the Pledge was led by **Boy Scout Parker Morgan**, also of Troop #188.

2. **CITIZEN(S) COMMENTS:**

a. There were no citizen comments.

PUBLIC HEARING(S):

3. **Off Street Parking Standards**

Public Hearing to consider the following: A Code Amendment to Section 15-06-05, Off-Street Parking Standards, Title 15, Land Development Code, Revised Ordinances of Sandy City. The proposed code amendment is to add regulations for temporary event off-site parking.

Discussion: Assistant Community Development Director Nick Duerksen. Current ordinance does not address off site parking. Mayor asked for a committee with 30-40- people. Ordinance defines what off site parking is. Thanked Kathy Jeffery for her input and composing the ordinance.

BACKGROUND

The Sandy City Community Development Department has filed a request to amend Section 15-06-05, Off-Street Parking Standards - Title 15, Land Development Code, Revised Ordinances of Sandy City. Current ordinance requires that all off-street parking be handled on site, with the exception that allows parking within 300 feet of the nearest point of the parcel if there is a recorded document that stipulates the permanent use of parking. Staff is proposing to add additional language addressing off-site parking for temporary events. The proposed change has been attached as Exhibit "A".

PROPOSAL

It is proposed to amend Section 15-06-05, Off-Street Parking Standards. The ordinance amendment is intended to provide some flexibility in relation to off-site parking standards for temporary events. Specifically, the proposed ordinance amendment would allow off-site parking if the Planning Commission approves a parking management plan.

NON-CONFORMING USES

The proposed ordinance amendment will not create any non-conforming uses within Sandy City.

LAND DEVELOPMENT CODE PURPOSE COMPLIANCE

The Sandy City Land Development Code in §15-01-03 lists the nine criteria explaining the intent and purpose of the Ordinance. The purpose and criteria are:

This Code shall establish Zone Districts within Sandy City. It shall provide regulations within said districts with respect to the use, location, height of buildings and structures, the use of land, the size of lots, yards and other open spaces, and the density of population. This Code shall provide methods of administration and enforcement and provide penalties for the violation thereof. It shall establish boards and commissions and define their powers and duties. It shall also provide for planned development within Sandy City. Specifically, this Code is established to promote the following purposes:

General

1. To enhance the economic well-being of Sandy City and its inhabitants;
2. To stabilize property values;
3. To facilitate adequate provision for transportation, water, sewage, schools, parks and other public requirements;
4. To facilitate the orderly growth and development of Sandy City;

Implementation of General Plan

5. To coordinate and ensure the execution of the City's General Plan through effective implementation of development review requirements, adequate facility and services review and other goals, policies or programs contained in the General Plan.

Comprehensive, Consistent and Equitable Regulations

6. To establish a system of fair, comprehensive, consistent and equitable regulations, standards and procedures for review and approval of all proposed land development within the City.

Efficiently and Effectively Managed Procedures

7. To promote fair procedures that are efficient and effective in terms of time and expense;
8. To be effective and responsive in terms of the allocation of authority and delegation of powers and duties among ministerial, appointed and elected officials; and
9. To foster a positive customer service attitude and to respect the rights of all applicants and affected citizens.

The proposed ordinance amendment is consistent with the purpose of statement #6. These provisions would allow for a system of fair, comprehensive, consistent and equitable regulations, standards and procedures that are required of all proposed development within Sandy City.

GENERAL PLAN COMPLIANCE

The General Plan encourages appropriate development standards for all uses and zoning categories within Sandy City.

OTHER

City staff has met a number of times to discuss off-site parking for temporary events. A special parking subcommittee was established to draft this ordinance at the request of Mayor Dolan. The committee met twice to formulate the attached recommendation. The following code amendment has been reviewed and proposed by the committee that has discussed this issue. The proposed amendment would allow a developer/applicant some flexibility in providing off-site parking as long as there is a precise parking management plan that addresses:

total on and off-site parking stalls needed

location of available off-site parking areas within a specified walking route

location of restricted areas and measures in place to prevent parking in these areas

location of safe pedestrian routes

Identification of additional transportation services available to handle the off-site parking users.

Assurances that agreements exist between ReAL and parking area

STAFF RECOMMENDATION

The Community Development Department respectfully requests that the Planning Commission forward a positive recommendation to the City Council to adopt the proposed ordinance amendment as shown in Exhibit "A", attached, for the following reasons:

1. Compliance with the Purpose of the Land Development Code, specifically purpose statement #6 by

promoting fair and equitable regulations, standards and procedures for review and approval of all proposed land development within the City.

2. Compliance with the Goals and Policies of the General Plan by promoting regulations that provide for orderly and efficient development, which will be compatible with the natural and built environment.

Exhibit "A"

15-06-05 Off-Street Parking Standards

4. **Alternative to On-Site Parking.** For any new use, structure, or building other than a dwelling, in any commercial or RM District required off-street parking which cannot be provided on the premises due to the size or location may be provided on other appropriately zoned property not more than 300 feet walking distance from the nearest point of the parcel. Where parking is provided on other than the site concerned, a document recorded at the County Recorder's office shall be filed with the Community Development Department and signed by the owners of the alternate site stipulating to the permanent reservation of use of the site for said parking.

Parking facilities need not be located in one consolidated area of a particular site, but may be separated by landscaping providing for reasonable access to the building.

5. **Temporary Off-Site Event Parking.** *Temporary off-site event parking may be allowed after review and approval of a parking and access management plan by the Planning Commission. Temporary event is an event established for a fixed period of time with the intent to discontinue such event upon the expiration of the time period. Temporary parking is parking established for a fixed period of time with the intent to discontinue such parking upon the expiration of the time period. The applicant will be responsible to make all provisions for on- and off-site parking, safe pedestrian routes, transportation from off-site locations beyond a 4,950 foot (approximately 15 minutes) walking route, entry and exiting methods, and restricting parking in identified areas. The parking and access management plan shall be submitted with the application for the project or event and shall:*

a. *Determine the total number of parking spaces required based upon the land use category less any anticipated mass transit projections.*

b. *Establish the minimum number of on-site spaces that are required. Specify the number of those on-site spaces that will be reserved for or utilized by employees, VIPs, buses, etc.*

c. *Establish the minimum number of off-site spaces, if any, that are required within a 1,650 foot (approximately 5 minutes) walking route of the site.*

d. *Establish the minimum number of off-site parking spaces, if any, that are required within a 4,950 foot (approximately 15 minutes) walking route of the site.*

e. *Establish the minimum number of off-site parking spaces, if any, that are required beyond the 4,950 foot (approximately 15 minutes) walking route of the site.*

f. *Identify all off-site parking sites potentially available to be used for c, d and e above. Identify methods that the applicant will provide for safe pedestrian routes to and from the parking sites, e.g. wider sidewalks, trails, bridges, permanent or temporary traffic control devices, individuals directing traffic, etc. and methods to provide transportation to and from those sites, e.g. Trax, UTA buses, shuttle buses, etc.*

g. *Identify neighborhoods and other areas that will specifically not be allowed to be part of the calculation of available parking spaces. Identify measures that the applicant will implement to prevent parking within restricted areas, e.g. signage, security personnel, proposed new parking regulations, etc.*

h. *Identify pedestrian exit times and volumes to on-site and off-site parking areas. Identify methods that the applicant will implement to manage the projected volume expeditiously and safely, e.g. wider sidewalks, temporary or permanent traffic control methods, etc.*

i. *Specify a date by which the applicant must provide the Planning Commission with evidence of availability of off-site parking spaces, safe pedestrian routes, transportation services, measures to prevent parking in restricted areas, and measures to manage entry and exit times and volumes of pedestrians and vehicles.*

j. *Be updated on a yearly basis or as otherwise required by the Planning Commission after the project or event has commenced operation.*

Chairman Tenney opened the public hearing. As there were no comments, the hearing was closed.

Chairman Tenney asked Stephen Smith, who is the Planning Commission Liaison for the City Council; if he had any additional remarks he would like to add from the Planning Commission hearing.

Steve Smith reported that Mr. Duerksen's report reflected what the Planning Commission had discussed at the hearing.

Scott Cowdell stated that off-street parking issues related to the ReAL Soccer Stadium are a big concern to him. He stated that he favors locating the Soccer Stadium in the City, and believes it will be a great amenity for all residents. However, he stated that he could not support a facility that does not provide adequate on-site parking for their patrons. The proposed 1,000 on site parking spaces, in his opinion, will not provide adequate parking for the number of patrons who will visit this facility.

He noted that when the Expo Center was built, they were required to install 2,400 parking stalls, which has proven to be very inadequate for the number of patrons who attend the various events. The County came in and improved vacant lots across the street from the Expo Center in order to accommodate their parking needs. Mr. Cowdell stated that the soccer stadium has the potential of generating twice as many participants as the Expo Center.

He stated that he was dismayed and disappointed those recommendations from residents and himself [grading and road base on vacant parcels until sold or redeveloped, temporary parking as close to the stadium as possible] had not been adequately considered or discussed as part of the proposed off-street parking ordinance.

Mr. Cowdell stated that he would be willing to approve the off-street parking ordinance with the proposed 1,000 on-site parking stalls if a stipulation is placed in the ordinance requiring ReAL to dedicate space for another 1,000 on-site parking stalls.

He suggested having the City purchase vacant lots surrounding the stadium with Redevelopment Agency Funds, then lease them to ReAL for parking. Mr. Cowdell believes if parking concerns are not addressed and resolved now, the same parking scenario that exists at Rice Eccles Stadium, where participants are required to walk great distance to reach the venue, will occur in our city.

He recommended that this decision be tabled for 30 days in order to allow adequate time to determine how additional parking stalls can be added to the ReAL Stadium.

He questioned why specific time frames on temporary parking permits had not been defined in the ordinance. He strongly believes that this parking plan should not be approved with the proposed 1,000 on-site parking stalls at the Soccer Stadium.

Chris McCandless indicated that he has struggled with the concept of adding more parking stalls than have been proposed. He stated that he does not want to have a sea of asphalt in the area, and would prefer utilizing contracted surrounding office and business parking spaces. ReAL Officials would be required, under the Parking Management Plan, to show the Planning Commission, by contract, that adequate parking stalls are available for their events.

He felt that the proposed walking routes should be more clearly defined, along with additional projections from an independent firm on the mass transit projections for the stadium. He would also like ReAL to be required to provide an MPDS permit. Mr. McCandless felt that the Parking and Access Management Plan

should be approved prior to any major media campaigns commencing for the soccer stadium. He stated that an approved parking plan will prevent the City from becoming the "bad guy" if an event cannot be held based on an unapproved parking plan.

Steve Fairbanks clarified that the off-street parking ordinance sets standards for off-street parking needs for all temporary events throughout the city. He felt that it would be a mistake on the Council's part to focus on issues that are entirely associated with the soccer stadium and their needs. He feels that the proposed ordinance has been very well thought out, and sets in place a plan that will satisfy the needs of the entire city. He stated that he also agrees with Mr. McCandless that other areas of existing parking can also be utilized for parking needs. He stated "it makes more sense to share the use rather than creating additional parking lots".

Bryant Anderson commented that he also felt that surrounding venues such as the Expo Center and along Monroe Street could provide for additional parking within a reasonable walking distance to the stadium. He asked if Becton Dickinson would be willing to contract parking stalls to the soccer stadium. He stated that the City should try to make certain that there are adequate parking stalls for handicapped individuals, and that walking paths to the stadium are wide enough to accommodate large volumes of people.

Nick Duerksen stated that Becton Dickinson has indicated that certain of their parking stalls could not be used because of security concerns. Under the provisions of the parking ordinance, the applicant would be required to secure the necessary parking stalls for their events.

Steve Smith complimented Planning Staff and the Planning Commission for their diligent efforts in crafting this ordinance. He expressed concerns regarding the implementation of this ordinance. He asked Staff to explain the difference between a temporary event permit and a temporary use permit.

Nick Duerksen reported that the word "event" is a term that is widely used in the industry of vendors and promoters for special weekend projects or events held at the Expo Center. The new parking ordinance would require that a vendor or promoter apply for a parking permit for a temporary event.

Steve Smith did not believe the definition between temporary uses and temporary events had been clearly defined in the ordinance, and that applicants could become confused if the definition of temporary use provisions is not more clearly defined.

Nick Duerksen stated that the word "event" is classified and defined as any type of "use".

Mike Coulam stated that Mr. Smith had brought up a good point. He explained that temporary uses are generally for seasonal sales, and parking can generally be accommodated for such events. Temporary use permits include uses such as carnivals or a circus, which are defined in the code. Parking for temporary events would be worked out between the vendor and surrounding property owners in order to accommodate parking needs for that event. Mr. Coulam stated that he would have Planning Staff look into Mr. Smith's concern.

Steve Smith asked if the Expo Center was exempt from being classified as a temporary use. Also if the Workers Comp building would allow temporary parking at their facility, and if all parking would need to meet standards of being asphalted with defined parking stalls.

Nick Duerksen stated that a developer is required to asphalt and strip parking stalls if they are constructing a parking lot. Temporary parking would not have the same requirements or standards as a parking lot in a development.

Steve Smith felt that road base to help keep dirt and dust down, temporary fencing, gates and an attendant should be required for temporary parking.

Mike Coulam stated that certain specifications could be added to the ordinance that would require vacant lots that are used for temporary parking to meet current city standards if that was the Council's desire.

Wally Miller stated that the development code is based on land uses, and is not intended to interfere with

people's property rights. The City would like to create an ordinance that will provide regulations for temporary events in the city, but not impose any additional burdens on individuals who live near the areas where temporary events are held. Mr. Miller stated that this ordinance has been specifically tailored for these types of uses. The Planning Commission has the authority to allow for off-street parking as long as it does not impose on the surrounding neighborhoods. Additional language could be inserted into the ordinance; however, it could weaken the ability of the Planning Commission and discourage worthwhile events from coming to the city if too many restrictions are placed on them.

Steve Smith expressed further concern regarding the implementation of the off-street parking standards. He believes that all categories of temporary events [bike races, the Scarecrow Festival, and the 4th of July Event] should be more clearly defined in the ordinance in order to prevent events that are not in compliance with our existing parking ordinance from locating in the city. He felt that an independent study, other than from the applicant, on mass transit projections should be required.

He would like the number of parking spaces at the soccer stadium to include parking for employees, fee attendants, and concessionaires, and to offer discounts on bus parking spaces. He believes that the City should notify all applicants for temporary events that the off street parking ordinance requires a parking plan to be submitted along with the required number of parking spaces for the projected attendees of an event.

He also believes the plan should not only address parking, but traffic control and pedestrian flows, and how emergency services will access the event. Also, determining the number of required parking spaces within the 5 minute, 15 minute and beyond categories with fixed percentages such as 25% within 5 minutes, and 75 % within 15 minutes.

Mike Coulam stated that the Planning Commission reviewed this issue with the idea that the developer would have some responsibility in providing access routes for their events since they will be creating the impact.

Linda Saville stated that she would like to see the soccer stadium be such an "awesome, and positive" experience that people will want to come back again for the next event. She noted that safety concerns need to be one of the top priorities of the Council, with adequate parking and walking space to accommodate all participants.

Dennis Tenney asked if Mr. Cowdell's suggestion of approving the off-street parking with 1,000 stalls with a stipulation of requiring an additional 1,000 stalls within a date certain could be enforced.

Nick Duerksen stated that the draft ordinance already provides for this provision. Any applicant would be required to present a parking management plan identifying the number of parking spaces on site, within a 5, 10 and 15-minute distance radius from the site. The Planning Commission will have the authority to accept or reject the parking plan if guidelines are not met.

Wally Miller stated that the Council, acting in its capacity as the RDA Board on the development agreement for the soccer stadium, could implement the requirements they desire during this process. He explained that the off-site parking ordinance is a general plan that applies to many locations in the City, and is a requirement of the Planning Commission to follow. The adoption of this ordinance will not preclude the Council from any further discussions or decisions on the parking at the soccer stadium.

Mike Coulam stated that a parking structure at the Expo Center is very necessary, and could help accommodate both venues and other events in the area. The City should be thinking of ways in which a parking structure can be built to help accommodate needed parking for all the venues in this area.

Dennis Tenney expressed appreciation for all the comments. This ordinance is an excellent product that should be approved with some changes to the parking access management plan. The Council will continue to have opportunities to discuss parking and funding through the RDA Board. He expressed concern that the off-street parking ordinance not be micro managed and impose stipulations that take away the flexibility of the Planning Commission to regulate, within their parameters, on an as needed basis. This proposed amendment will set a standard guidelines and provide the ability to the Planning Commission to

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impose stricter conditions as they see warranted. Mr. Tenney stated that he felt comfortable with the proposed ordinance.

Scott Cowdell asked how many parking sites would be reserved for employee and vendor parking spaces.

Nick Duerksen noted that ReAl has indicated that 90 parking spaces would be reserved for employees, and vendors of concession stands. The remainder of employees would be required to park off site and be shuttled in.

Scott Cowdell felt that a study group consisting of officials from the Larry Miller Group and the Expo Center be established to make certain major events are not scheduled to take place at the same time as a major soccer event.

Nick Duerksen reported that the Expo Center schedules the majority of their events from January thru March, then during September through October, which are largely outside of the soccer program year. The parking at the Jordan Commons center will be designated as a non-parking area for stadium events.

Scott Cowdell asked how many acres of property it would take to provide an additional 1,000 parking stalls at the soccer stadium.

Two officials from ReAL, who were sitting in the audience, indicated that it would take several more acres, depending on the design, to build the additional 1,000 parking stalls.

Mr. Cowdell stated that if the Council does not place certain requirements regarding parking spaces for the soccer stadium, this deal will be signed and sealed, and the additional land needed to accommodate parking for the soccer stadium will not be reserved.

Bryant Anderson asked how many total parking stalls would be required at the soccer stadium. He also suggested that ReAl should be required to design their parking in such a way that the space could be converted into a parking garage at a later date. He also agreed with Mr. Cowdell's recommendation that an additional 1,000 parking stalls should be added to the stadium with a time certain specified in the off street parking ordinance.

Nick Duerksen stated that ReAl will be required to provide for 5,300 total parking stalls for the stadium events.

Mike Coulam also reported that ReAl has purchased the entire parcel of the Ardell Brown property with the potential of a portion of that property being used for parking.

Mayor Dolan stated that parking at the soccer stadium is a very serious issue, and one that will require the support of the Council. He did not believe that it was imperative for the Council to make a decision on the off-street parking ordinance this evening, since the Council will be participating in a tour next week to view potential parking locations, and walking trails for the soccer stadium. Mayor Dolan noted that the funding from the City towards the soccer stadium would go towards infrastructure costs at the stadium.

Motion: **Scott Cowdell made the motion to table the off-street parking standards for 30 days to provide adequate time for the Administration and Council to review further possibilities to determine if additional on site parking can be added to the soccer stadium, to review potential sites for off site parking issues, trails, walking paths, and security issues associated with the soccer stadium.**

Second: **Linda Martinez Saville**

Question on the Motion:

Dennis Tenney asked officials from ReAL if tabling the off street parking standards for 30 days would bring any unnecessary burdens on them. The two officials indicated that postponing the decision would not pose any unnecessary burdens on their plans.

Mr. Tenney recommended that officials from ReAl be invited to participate in next week's tour.

Scott Cowdell requested that ReAL come back with their proposed parking plan for the soccer stadium.

Steve Fairbanks asked, on behalf of **Chris McCandless**, that clarification of use vs. events and Walking routes to the stadium be more clearly defined, and that approvals to the Parking and Management plan be approved prior to any media events being scheduled. Also, to require dust and debris control requirements in the parking plan.

Vote: Cowdell- Yes, Saville- Yes, Smith – Yes, Faribanks- Yes, Anderson- Yes, McCandless – Absent, Tenney –Yes.

Motion Approved: 6 in favor – 1 absent

COUNCIL ITEMS:

5. **The Cottages at the Rose Gardens III Rezoning**
Ordinance #07-13 - rezoning approximately 4.20 acres from the OS “Open Space District” to the R-2-10 “Residential District”, located at approximately 9126 South 700 East.

Motion: Steve Smith made the motion to adopt **Ordinance #07-13**, rezoning approximately 4.20 acres from the OS “Open Space District” to the R-2-10 “Residential District”, located at approximately 9126 South 700 East

Second: Steve Fairbanks

Vote: Smith – Yes, Fairbanks -Yes, Anderson – Yes, Saville- Yes, McCandless – Absent, Cowdell - No, Tenney – Yes

Motion Approved: 5 in favor- 1 opposed- 1 absent

6. **Basic Emergency Operations Plan**
Resolution #07-13 C – adopting the amended Sandy City Basic Emergency Operations Plan.

Motion: Steve Fairbanks made the motion to adopt **Resolution #07-13 C**, adopting the amended Sandy City Basic Emergency Operations Plan.

Second: Bryant Anderson

Vote: Fairbanks – Yes, Anderson – Yes, McCandless – Absent, Smith – Yes, Cowdell- Yes, Saville- Yes, Tenney- Yes

Motion Approved: 6 in favor – 1-absent

7. **Audit Firm Selection**

City Treasure Glade Jardine informed the Council that the 5-year contract for the City's audit firm has expired. An RFP was sent out and various local audit firms responded. They are recommending that the current audit firm, Wisen, Smith, Prescott, be retained for another 5-year period based on price, expertise, and government experience.

The Council unanimously agreed with the decision to retain the audit firm of Wisen, Smith, and Prescott.

8. **Contributions for Water Service Assistance Program**

Discussion: Director of Finance and Information Services Art Hunter reported that the Council had requested research on volunteer water assistance programs offered by other cities and water districts and how they have implement their programs.

Mr. Hunter reported that West Jordan collects and disburses donated funds, and that Salt Lake City and Riverton are in a contractual agreement with the Red Cross. Under the agreement, Salt Lake City and Riverton collect the contributions and turn them over to the Red Cross. The Red Cross then disburses the donations to Salt Lake City and Riverton utility customers based on eligibility guidelines set forth in the agreements.

West Jordan City collects donated money and disburses it to customers in need on a case-by-case basis.

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They currently have no formal eligibility guidelines. Customer seeking assistance write a letter explaining their situation to city officials and the City Manager and Finance Director decide whether to grant the request.

Generally, West Jordan collects \$1,600 to \$1,800 per year. They current have approximately \$9,000 in the water assistance account and disburse about \$2,200 per year to their utility customers. They offer a maximum of \$175 for all utility services provided by West Jordan and assistance is only available once in the lifetime of the account.

Salt Lake City and Riverton collect donated money and release it to the Red Cross on a monthly basis. For an administration fee and certain advertising fees, the Red Cross holds the money in an interest bearing account and disburses it to qualified utility customers using the following eligibility guidelines:

- The customer must be below 150% of the federal poverty level AND
- Be over 60 years old OR
- Permanently or temporarily disabled.

The Red Cross will consider applicants for assistance as long as funds are available. Funds collect by each city are used only for that city's utility customers.

Salt Lake City and Riverton collect approximately \$23,000 and \$1,200 per year respectively.

Eligible utility customers can receive up to \$200 if they are over 60 years old and up to \$150 if they are 60 years old or younger. If they qualify for assistance, they may receive assistance once per year, every year that the program is offered.

Each city pays an annual administration fee to the Red Cross for this service. The fee must not be paid from donated money, but from city generated revenue. The fee amount is set for each year covered by the agreement and is specified in each agreement. Salt Lake City's fee for fiscal year 2006 is \$3,400. Riverton's fee for fiscal year 200 is \$800.00. Mr. Hunter noted that they could not find a clear explanation of how the administration fee is calculated. However, they believe it is based on the size of the water service area for each city.

The cities must also pay for certain advertising costs. Each city must print and mail a brochure about the Red Cross water assistance program to its entire culinary water service area at least once per year. Additionally, each city must place a water assistance program contribution solicitation statement in every billing statement using the name of Red Cross.

Mr. Hunter noted that Sandy City goes through the County Circuit Breaker Program where the same eligibility guidelines apply.

Mr. Hunter noted that Staff would not recommend implementing a water assistance program since the city would be spending more money than would be collected, and would not accomplish that much. The County Circuit Breaker Program assists those people who need assistance with their utility bills, and already serves the same purpose. It would cost the City additional funds to change utility bills to include this information on utility bills.

Scott Cowdell asked if changes to the utility bills would be a one-time cost.

Art Hunter stated that it would be a one-time cost. The City's programmer would need to program the changes into the system.

Scott Cowdell asked Mr. Hunter what West Jordan's administrative costs were.

Art Hunter stated that West Jordan has no administrative costs since they do not advertise. However, there are hidden costs since three members of their administrative staff meet on a monthly basis to review each case.

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Scott Cowdell felt that the City could establish a volunteer committee to review each application on a case-by-case basis. He did not see this being a real burden on the City, and recommended that the City implement a self-administered plan similar to West Jordan's.

Art Hunter stated that if a plan such as West Jordan City was implemented, our City would collect \$2,500 a year from donated contributions, which would be a minimal amount of revenue.

Steve Smith asked how they arrived at the administrative cost, and if it was based on the County Circuit Breaker Program.

Art Hunter reported that these costs were based on the current numbers of City accounts that are enrolled in the circuit breaker program.

Steve Smith asked how many accounts the city currently has with the circuit breaker program.

Controller Helen Kurtz stated that there are presently 300 accounts that are enrolled in the circuit breaker program.

Steve Fairbanks asked if the City's application to apply for assistance would be different from that of the circuit breaker program. He wondered if the City would be better off staying with the circuit breaker program, and how excess funds would be spent if they were collected.

Art Hunter stated that the Administration has not researched Mr. Fairbanks questions since they are not certain what type of standards the Council would like placed on this program. He noted that excess funds would be maintained in a trust fund and spent specifically for the purpose of water assistance.

Motion: **Scott Cowdell made the motion to adopt the Water Assistance Program as a self administered program by the City, where Utility customers can submit donations with their utility payments to assist other utility customers who are in need, and base the program under the parameters used by West Jordan City.**

Second: **Steve Smith**

Question on the Motion:

Mayor Dolan stated that he was not certain why the Council would want to change the format from the County Circuit Program, and what they were trying to accomplish by doing this.

Scott Cowdell stated that this would be a voluntary contribution where people could contribute money to assist needy people.

Mayor Dolan asked how residents would be notified.

Scott Cowdell stated that a box could be included on the water bill for residents to check for a voluntary contribution.

Mayor Dolan felt that it would be more cost efficient to appropriate funds in an account and do away with administrative fees.

Substitute Motion: **Steve Fairbanks made a substitute motion to table adoption of the Water Assistant Program for 30 days until the Administration can come back with a possible plan on what the administrative costs will be, and how the self-administered program will work based on the format of West Jordan City.**

Second: **Steve Smith**

Vote: **Fairbanks- Yes, Smith – Yes, Cowdell – No, McCandless- Absent, Anderson – No, Saville- No, Tenney –Yes**

Motion Fails: **T Tie Vote – 3 in favor – 3 opposed**

Vote on Original Motion: **Cowdell- Yes, Smith- Yes, Fairbanks- No, Anderson- No, Saville- Yes,**

McCandless- Absent, Tenney – No
Motion Fails: Tie Vote - 3 in favor – 3 opposed

Mayor Dolan stated that the Administration would take the initiative to come up with a proposal on What the administrative costs would be to operate a self-administered Water Service program.

9. **Interlocal Agreement: Sandy City /Midvale City cost sharing on the Quarry Bend Storm Drain Project**

Resolution #07-14 C – A resolution authorizing the execution of an Interlocal Cooperative Agreement between the cities of Sandy and Midvale for cost sharing on the Quarry Bend Storm Drain Project.

Motion: Steve Smith made the motion to adopt Resolution #07-14 C, authorizing the execution of an Interlocal Cooperative Agreement between the cities of Sandy and Midvale for cost sharing on the Quarry Bend Storm Drain Project.

Second: Steve Fairbanks

Vote: Smith – Yes, Fairbanks- Yes, Anderson – Yes, Cowdell- Yes McCandless- Absent, Saville- Yes, Tenney –Yes

Motion Approved: 6 in favor- 1 absent

10. **MAYOR'S REPORT**

a. **Mayor Dolan** informed the Council that a conference on After School Programs, sponsored by the National League of Cities, will be held in San Antonio Texas this coming September. He asked if any of the Council would be interested in attending the conference. **Chris McCandless, Steve Fairbanks, Linda Martinez Saville, and Scott Cowdell** indicated that they would be interested in attending the conference.

b. **Mayor Dolan** reported that he has been asked to help organize a meeting to look at the Metro Fire District to discuss how this program could be used as a model for other cities.

11. **CAO'S REPORT**
No Report was given.

12. **COUNCIL OFFICE DIRECTOR'S REPORT**

a. **Phil Glenn** stated that the Citizen Committee Appointment discussion would be held during next week's council meeting. Also, the Council will be participating in a tour next week of potential soccer stadium parking venues. Also attending will be the Utah Transit Authority. He presented a copy of the updated monthly calendar along with a copy of a disclosure to retain Bennett Group LLC to produce a brochure and a DVD that would be sent to residents to inform them about the Soccer Stadium. He also presented copies of the revised agenda calendar, informing them of an Emergency Management Meeting scheduled for Wednesday, April 25, 2007, from 9:00 a.m. to 1:00 p.m.

13. **OTHER COUNCIL BUSINESS**
Funding for the South Valley Boys and Girls Club

Motion: Scott Cowdell made the motion asking that the Administration refrain from any future funding from the City to the South Valley Boys and Girls Club, and to also ask that the Administration advise the South Valley Boys and Girls Club of the Council's decisions to not review their contract, then begin the process for an application for a 5013C. Also, that a Sandy Advisory Committee for the Sandy City Boys and Girls Club be established and appointed within the next 30 days.

Second: Dennis Tenney

Vote: Cowdell – Yes, Tenney –Yes, Anderson- Yes, Fairbanks- Yes, *Saville- Abstain, Smith – Yes, McCandless- Absent.

Motion Approved: 5 in favor- 1 abstention – 1 absent

***City Attorney Wally Miller along with the Council advised Linda Martinez Saville to abstain from the vote since she is the Director of the Sandy Boys and Girls Club.**

At approximately 9:00 p.m., Steve Smith made a motion to adjourn Council Meeting, motion seconded by Linda Martinez Saville.

The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Dennis B. Tenney
Council Chairman

Pam Lehman
Council Office Manager

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